



Current Concepts in Adult Critical Care Faculty Eligibility and Responsibilities

Licensed courses are administered and presented by a course director, a course consultant (as needed), and at least two course instructors, all of whom must be approved by the Society of Critical Care Medicine (SCCM). The course coordinator will provide administrative, organizational, and other types of support. There are no eligibility requirements for this role.

This document explains the responsibilities, eligibility requirements, and application process for the instructor, director, and consultant roles. Each is integral to the success of the course. It is highly recommended that course coordinators, course directors, and anyone interested in bringing a course to their institution read this document.

If you have any questions, please contact:

SCCM Licensing Team
Society of Critical Care Medicine
Phone: +1 847-827-6869
Email: licensing@sccm.org

Current instructors, directors, and consultants are listed on [SCCM's website](#).



Course Instructors

Being a licensed course instructor provides an individual with opportunities to educate others in his/her community and around the world. The course must be taught by at least two instructors who have been approved by SCCM to teach the Current Concepts in Adult Critical Care course. All other presenters may be clinical experts from a variety of areas and professions. Course integrity must be ensured by the course director and instructors.

What Are the Responsibilities of an Instructor?	<ul style="list-style-type: none"> • Present lecture as assigned by course director • Review assigned materials before the course and come prepared • Encourage audience participation • Adjust teaching style to the audience as needed • Follow course material without inserting personal bias
Who Can Become an Instructor?	<ul style="list-style-type: none"> • Critical care physicians, nurses, advanced practice providers, respiratory therapists, and pharmacists (see eligibility requirements below)
How Does One Apply to Become an Instructor?	<ul style="list-style-type: none"> • Successfully complete a Current Concepts in Adult Critical Care course (with $\geq 80\%$ posttest score) • Complete the instructor curriculum • Submit the online instructor application • Teach at least two components of a Current Concepts in Adult Critical Care course within two years of submitting the instructor application
What Is Required to Maintain Instructor Status?	<p>Instructor status expires in two years unless the instructor:</p> <ul style="list-style-type: none"> • Maintains eligibility requirements • Teaches in at least one Current Concepts in Adult Critical Care course every two years

Eligibility Requirements

Physician
<ul style="list-style-type: none"> • Proof of critical care certification or activity, or board eligibility for certification
Advanced Practice Provider
<ul style="list-style-type: none"> • Baccalaureate or higher degree with critical care certification or proof of a minimum 50% critical care practice ratio from the ICU director*
Nurse
<ul style="list-style-type: none"> • Baccalaureate degree with critical care certification • Graduate or higher degree, as well as proof of a minimum 50% critical care practice ratio from the ICU director*
Respiratory Therapist
<ul style="list-style-type: none"> • Baccalaureate or higher degree with proof of a minimum 50% critical care practice ratio from the ICU director*
Pharmacist
<ul style="list-style-type: none"> • Baccalaureate or higher degree or specialty in critical care, or proof of a minimum 50% critical care practice ratio from the ICU director*

**Critical care practice* is considered either a didactic or education-based role focused on the critically ill or injured patient. The practice requirement ensures (as much as possible) that the instructor will be comfortable with the majority of the lecture components and skill stations and can answer questions with credibility.

Course Directors

The course must be led by an SCCM-approved director. It is the director's role to ensure that the course runs smoothly and is consistent with SCCM's goals, objectives, and vision. The course director may also fulfill the course coordinator role and can be considered one of the two SCCM-approved instructors.

What Are the Responsibilities of a Course Director?	<ul style="list-style-type: none">• Plan, organize, and conduct the course• Apply for course licenses• Select faculty• Organize course logistics• Secure equipment• Establish participant registration processes• Request course resources• Distribute course materials• Provide continuing education/continuing medical education credits (if desired)• Mentor and guide instructors and coordinators• Complete a course site evaluation for each course held
Who Can Become a Director?	<ul style="list-style-type: none">• Existing Current Concepts in Adult Critical Care instructors• Individuals who act as course director with the mentorship of a Current Concepts in Adult Critical Care consultant (for at least one course)
How Does One Apply to Become a Director?	<ul style="list-style-type: none">• Submit the online director application and consultant letter of recommendation
What Is Required to Maintain Director Status?	Director status expires in two years unless the director: <ul style="list-style-type: none">• Maintains eligibility requirements• Teaches in or directs at least one Current Concepts in Adult Critical Care course every two years

Course Consultants

A course consultant is required for first-time sites, coordinators, and directors. Considered an expert in the Current Concepts in Adult Critical Care program, the consultant is very familiar with all aspects of the course content and administration. The course consultant will provide guidance from course planning through completion—helping with organization, administrative issues during setup, and evaluating the initial course presentation. The consultant may serve as an instructor. The site is responsible for selecting the course consultant.

What Are the Responsibilities of a Consultant	<ul style="list-style-type: none">• Mentor and guide first-time course directors and coordinators through weekly, biweekly, or monthly phone conferences• Attend at least one day of a first-time Current Concepts in Adult Critical Care course (upon invitation)• Assess the abilities and skills of first-time course directors to determine whether they should be permitted to manage further courses without consultant supervision• Debrief with the course director and coordinator after the first or second day of the course. This will serve to finalize the relationship, evaluate the course, and discuss issues and concerns.
Who Can Become a Consultant?	<ul style="list-style-type: none">• Existing Current Concepts in Adult Critical Care directors who maintain SCCM membership
How Does One Apply to Become a Consultant?	<ul style="list-style-type: none">• Submit the online consultant application and consultant letter of recommendation• Teach and/or direct in at least two Current Concepts in Adult Critical Care courses in the past two years
What Is Required to Maintain Consultant Status?	Consultant status will expire in two years unless the consultant: <ul style="list-style-type: none">• Maintains eligibility requirements• Teaches in or directs at least one Current Concepts in Adult Critical Care course every two years• Maintains SCCM membership